



REPUBLIKA E SHQIPËRISË

KRYEMINISTRIA

AGJENCIA SHTETËRORE E PROGRAMIMIT STRATEGJIK DHE KOORDINIMIT TË NDIHMËS

Nr. 757/5 Prot.

Tirana, on 12.05.2026

Addressed to: To Whom It May Concern

Our ref: *SASPAC-SKILLS-SRV-004*

INVITATION TO TENDER FOR: External Expertise for the Coordination of Work Packages (WP2 and others) and the Facilitation of Blue Economy Activities, including Governance and Policy Harmonisation for the "SA Skills" Project.

Dear Sir / Madam,

I am pleased to inform you that you are invited to take part in the simplified procedure for the above contract. The complete tender dossier is attached to this letter. It includes:

- A. Instructions to tenderers and contract notice**
- B. Draft contract: main and special conditions and annexes:**
 - I. General conditions for service contracts
 - II. Terms of reference
 - III. Organisation and methodology (to be submitted by the tenderer using the template provided)
 - IV. Budget (to be submitted by the tenderer as the financial offer using the template provided)
 - V. Forms and other supporting documents
- C. Other information:**
 - I. Administrative compliance grid
 - II. Evaluation grid
- D. Tender submission form and declaration of honour on exclusion and selection criteria**

For full details of the tendering procedures and if editable templates are needed, please see the **practical guide and its annexes**, which may be downloaded from the following website: <https://wikis.ec.europa.eu/display/ExactExternalWiki/ePRAG>.

We look forward to receiving your tender which has to be sent no later than the deadline set in point 8 of the Instructions to Tenderers. Please send it to the address and with the requirements given in point 8.

By submitting a tender, you accept to receive notification of the outcome of the procedure by electronic means.

Yours sincerely

Eridana Çano

Head of Contracting Authority

